

WRITTEN NOTICE OF ELIGIBILITY & PROPOSED/REFUSED ACTION

Student Name: _____

Date of Conference: _____

This is the written notice that I have been presented with a copy of the case conference report which contains:

- 1) A description of the action proposed or refused by the public agency;
- 2) An explanation of why the public agency proposed or refused to take the action;
- 3) A description of each evaluation, procedure, assessment, record, or report the agency used as a basis for the proposed or refused action;
- 4) A description of other options that the case conference committee considered and the reasons why those options were rejected; and
- 5) A description of other factors relevant to the agency's proposal or refusal

I have been given a copy of the Notice of Procedural Safeguards which includes:

- A written statement of my protections under the procedural safeguards as well as a verbal explanation of those procedural safeguards;
- Sources to contact to obtain assistance in understanding these provisions; and,
- A statement of state compliant procedures.

Description of every evaluation, procedure, assessment, record or report

Reasons for eligibility determination

Rationale for services and reasons for rejecting other options

Least restrictive environment (LRE) options considered and reasons rejected

Reasons for determination in participation of testing

WRITTEN NOTICE OF ELIGIBILITY & PROPOSED/REFUSED ACTION CONT.

Student Name: _____

Date of Conference: _____

Description of any other factors relevant to the decision

I understand that the public agency is not required to obtain written parental consent after initial consent is obtained and can implement this Individual Education Plan (IEP) ten (10) instructional days after the provision of this notice unless I challenge the proposed action by one of the following: 1) Requesting and participating in a meeting with an official of the public agency who has the authority to facilitate the disagreement between the parent and the public agency; 2) Initiating mediation under 511 IAC 7-45-2; or 3) Requesting a due process hearing under 511 IAC 7-45-3.. I understand that a parent of a student with a disability has protection under the procedural safeguards and that I can request a copy of the procedural safeguards at any time.

Note: If you disagree with the services recommended, Special Education Mediation services are available on a voluntary basis at no cost to you and the school. Please contact your local Director/Designee of Special Education if you are interested in finding out more about Special Education Mediation Services for dispute resolution. You may also refer to your Notice of Procedural Safeguards for a full explanation of due process safeguards available to you. If there are any questions or concerns regarding this, contact your local Director/Designee of Special Education.

Parent Response:

- Agrees
- Service Plan in District
- Service Plan out of District
- Disagrees
- Parent agrees student is not eligible
- No response from parent

Sincerely,

Teacher of Record

Date Sent